

The James Madison Project
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6 November 2007

Brian S. Kinsey
Chief, FOIA Staff, DAN-1A
Defense Intelligence Agency
Washington, D.C. 20340-5100

Re: FOIA Request - DIA Hiring Practices

Dear Mr. Kinsey:

This is a request on behalf of The James Madison Project under the Freedom of Information Act, 5 U.S.C. § 552, *et seq.*, for copies of all current internal Defense Intelligence Agency (“DIA”) documentation related to DIA implementation of and compliance with Intelligence Community Policy Memorandum Number 2006-700-3, modifying DCID 6/4 Annex C, including but not limited to Guidelines B and F, with specific attention to internal practices and regulations governing the evaluation of potential employees by the Office of Personnel and the Office of Security in accordance with the aforementioned guidelines. Enclosed please find a copy of the Policy Memorandum.

If you deny all or part of this request, please cite the specific exemptions you believe justifies your refusal to release the information or permit the review and notify us of your appeal procedures available under the law. In excising material, please “black out” rather than “white out” or “cut out”.

We are hereby requesting a waiver of all fees. The James Madison Project is a non-profit organization under the laws of the District of Columbia and has the ability to

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James Madison, 1822

disseminate information on a wide scale. Stories concerning our activities have received prominent mention in many publications including, but not limited to, *The Washington Post*, *The Washington Times*, *St. Petersburg Tribune*, *San Diego Union Tribune*, *European Stars & Stripes*, *Christian Science Monitor*, *U.S. News and World Report*, *Mother Jones* and *Salon Magazine*. Our website, where much of the information received through our FOIA requests is or will be posted for all to review, can be accessed at <http://www.jamesmadisonproject.org>. Prior requests submitted by our organization have all received fee waivers.

Furthermore, there can be no question that the information sought would contribute to the public's understanding of government operations or activities and is in the public interest. The manner in which DIA implements and complies with the aforementioned guidelines plays a critical role in ensuring that qualified candidates receive appropriate consideration for positions of considerable trust as well as importance. Understanding these processes will clearly contribute to the public's understanding of government operations or activities.

Please respond to this request within 20 working days as provided for by law. Failure to timely comply may result in the filing of a civil action against your agency in the United States District Court for the District of Columbia. Your cooperation in this matter would be appreciated. If you wish to discuss this request, please do not hesitate to contact me at either (202) 498-0011 or my law office at (202) 454-2809.

Finally, please have all return correspondence addressed specifically to my attention to ensure proper delivery.

Sincerely,

Mark S. Zaid
Executive Director

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